Student Name: _____ Homeroom: _____

Additional Key Info: _____

AURORA ACADEMIC CHARTER SCHOOL

STUDENT AGENDA HOMEWORK BOOK

2026-2027

Parents are asked to read this handbook with their children attending Aurora School. Each year, we ask for full cooperation from all of our stakeholders, including our students, their parents, our staff, and the School Board members. By working together we may help our children to develop for the better.

As an Aurora School parent, I have read the Aurora Student Handbook.

Parent Signature:_____ Date_____

***Emergency Contact Names and Phone Numbers if my child is sick or injured:**

Priority:	Names:	Daytime Phone Numbers:
1	Parent 1:	
2	Parent 2:	
3	Emergency:	

AURORA ACADEMIC CHARTER SCHOOL

STUDENT & PARENT COMMITMENT FORM

Please initial each item after you have reviewed them with your child.

Initials	*Commitment*
	We have read the information provided by Aurora Charter School and agree to support the school's mission, philosophy, and goals. ***(Reference Student Agenda Book)***
	We have read the Aurora Charter School Agenda Book together to ensure that everyone understands the essence of the school, including: ***(Reference Student Agenda Book)*** - *Student Code of Conduct* - *Code of Conduct for Members* - *The Assessments procedures*
	We are aware that homework on a consistent basis forms one of the major components in this program and are willing to ensure its proper and timely completion. Regular assemblies will be held to recognize student achievements.
	We will regularly check student progress in PowerSchool and sign Agenda books daily.
	We have reviewed the discipline policy and agree to support its enforcement. ***(Reference Student Agenda)***
	We are aware of the uniform policy and agree to ensure that it is complied with. ***(Reference Student Agenda)***
	We are aware that students are expected to use school technology resources responsibly and solely for educational purposes, respecting the privacy of others, and refraining from any unethical or disruptive activities.
	We are aware of our obligation to attend the Annual General Meeting and exercise our right to vote.

PARENT(S) SIGNATURE:	**STUDENT SIGNATURE:**

Date Signed

Overview of Aurora Academic Charter School

History
The word “Aurora” is of Latin origin and means: “the rising light of morning; dawn of day; a beginning.” This meaning exemplifies the spirit and attitude of parents who believe Aurora Academic to be a new beginning for their children. Aurora Academic was established by a like-minded group of Edmonton parents in February, 1996. It is our belief that children have a right to be taught well and to be fully challenged. The primary focus is on the academic subjects with additional attention being paid to meaningful options.

Values/Vision/Mission
Values: Innovation, Hard Work, Empowerment, Respect and Integrity, Empathy and Compassion

Vision: The best choice for highly structured and enhanced academics

Mission: Empower learning excellence through sequenced instruction in a student-centered environment, supported by families. Instruction is informed by research and delivered in a whole group setting with a focus on academic rigour and mastery.

Goals
1. To have an enhanced language arts program
2. To have an enhanced mathematics program

Board of Directors
The school is governed by an elected Board of Directors, comprising five to seven members, which is responsible for the overall governance of the school and acts as the final arbiter on issues related to the school’s operation.

School Council
Through the School Council, parents and the school community have an opportunity to advise and consult with the principal on any matter relating to the school. All parents are automatically members.

The School Council is an association of parents, teachers, principals, and community representatives who work together to promote the well-being and effectiveness of the entire school community and thereby enhance student learning.

Fundraising
Aurora Academic is a public charter school and receives provincial funding similar to other Alberta public schools. Tuition fees are not charged. Our fundraising needs are met primarily by the Fundraising Society.

This school is a non-profit public corporation and is registered with Revenue Canada. As such, the school is able to issue tax receipts to all contributors who wish to support Aurora School’s fundraising efforts through cash donations.

Medical
Aurora is a peanut-aware school. Aurora requires that parents provide any medical information about their children that may affect their participation or academic studies. Please keep online records up-to-date and notify the homeroom teacher as well. The school will not normally dispense medication to students. The school will respond to life-threatening emergencies as required by Bill 201, (Protection of Students with life-threatening Allergies Act). For further information, please contact the Principal and refer to Policy No. 6101 available on our website.

Aurora requires that parents provide any medical information about their children that may affect their participation. PowerSchool asks for pertinent medical history. The school will not normally dispense medication to any students. For further information, ask for a copy of our policy on this topic. A child with a fever, or who is known to have a contagious illness, should not attend school.

Participation

Participation is essential to an active, viable charter school. It serves to make the Aurora Academic "family" a real force. It is the parent body that does the lion's share of the volunteering and in doing so comes to know more about the school and its life. Parents are expected to become actively involved in supporting the program and in encouraging diligence on the part of their children.

Whole School Communication

Aurora Academic communicates important information via an automated phone callout system or email communication. The automated system can send information out to the whole school in five minutes and school is an important part of our communication network which consists of homework books, emails, newsletters, and our website(www.auroraschool.ca).

We wish to respond to your concerns and need time to properly do so. Please be aware that teachers may not be able to check emails or return phone calls during the school day, as we are with students. Staff are not expected to do so on weekends or evenings.

Emails and phone calls will be responded to within 2 business days.

- If you have an emergency situation, call the school to speak with administration or the office staff directly.
- Changes to pick-up schedules must be made as early as possible (prior to 2:30 p.m.) to ensure that message is received; please try to avoid last-minute changes. If a last-minute change is necessary, please phone the school office.

At AACS, the best way to contact teachers is through email.

- Homework Books are checked as often as we can.
- Please continue to email and/or phone if you have messages for the teacher that you do not want to include in the Homework Book.

Meetings with teachers should be pre-scheduled.

- We respect your child's privacy, so we cannot meet at the door or first thing in the morning.
- Please ask for an appointment by email or use the Homework Book, and we will get back to you with a time that we are able to give you our undivided attention.

Transportation

Yellow school bus service is provided to various areas of Edmonton. Stops on each route are reviewed each school year. Our bus service is not a door-to-door service; therefore parents may be required to drive students to their assigned stop. Once the routes have been set for the year, no stop changes will be made during the course of the year.

Buses will drop off and pick up students in the designated bus drop-off/pick-up area. To ensure student safety, please refer to messaging from the transportation department regarding student pick-up and drop off details.

Assessments

Student Assessment

There will be regular assessment of students, both formatively and summatively, based on:

- Homework
- In-class evaluation
- Projects
- Unit tests
- Standardized tests
- Observation
- Any other test mandated by Alberta Education
- Other school assessments

Definitions

Assessment - the process of gathering information from a variety of sources that accurately reflects how well a student is achieving the Alberta Program of Study.

Evaluation - the process of judging the quality of student learning on the basis of established criteria and assigning a value to represent that quality. Evaluation is based on assessments of learning that provide data on student achievement at strategic times throughout the course, often at the end of a period of learning.

Formative Assessment - assessment experiences that result in an ongoing exchange of information between students and teachers about student progress toward learner outcomes. Formative assessment is also referred to as “assessment *for* learning" which refers to information not used for evaluation.
Examples of formative assessments include such things as: drawing a concept map in class to represent their understanding of a topic; submitting one or two sentences identifying the main point of a lecture; turning in a research proposal for early feedback.

Summative Assessment - the process of collecting and interpreting evidence for the purpose of evaluation. This is also known as "assessment *of* learning" which refers to information used for evaluation.
Examples of summative assessments include such things as: a midterm exam; a final project; a paper; a recital or recitation.

Homework - is meant to:

- help support your child's learning,
- reinforce what your child learned in school,
- give your child more practice,
- provide lessons on accountability, responsibility, organization, and meeting deadlines, and
- be a cooperative effort between students, parents, and teachers.

The teacher will engage in ongoing, timely communication with parents/guardians and students.

Incomplete Assessment

Students are expected to hand in assessments on the due date given by the teacher. When students do not submit homework/assignments when it is due*:*

a. The reason for the incompleteness will be provided to the teacher.
b. The student may be given a second opportunity to submit the assignment with or without penalty, at the discretion of the teacher, based on the following:
    i. is the assignment summative (homework, test, project, etc) or formative (practice, routine, etc.);
    ii. the reason for the incompletion (forgetting, unorganized, death in family, illness, etc);
    iii. the weight of the assignment;
    iv. previous missed or incomplete assignments;
    v. the time frame of the assignment (when was it assigned, how much time the student was already given for it, etc).
    vi. use of artificial intelligence or plagiarism.
c. If an extension is granted, the extended time frame will be determined by the teacher at the discretion of the teacher using their own professional judgment.
d. The teacher will communicate with parents via email the student's incomplete assessment, any extension given, and its time frame. It will also be communicated via email that a grade of Not Handed In (NHI), which is a grade of zero, will be given if the assignment is still incomplete following the extension.

Resource Fee

The resource fee includes lunchroom supervision, the homework book, combination locks, and other costs. There is a cost to replace the student agenda and lost or broken combination locks. These are purchased through School Cash online.

Report Cards

There are three report cards each year for students. The report cards will be issued electronically with both comments and grades. Students will receive a PowerSchool username and password at the time of registration

at Aurora Academic Charter School. This username and password will be needed to access all report cards on-line. Parent/teacher interviews are held twice a year by appointment. Report Cards will be available on-line through PowerSchool after 4:00 p.m. on Report Card release dates.

Homework

Studying and completing assignments are integral parts of the academic program at Aurora Academic. Students will list their current assignments in the homework book each day. Both parents and teachers must sign the homework book daily. This format increases communication between staff and parents. We aim to provide 10 to 15 minutes of homework per night in kindergarten and a further 10 to 15 minutes per night for each successive grade. This does not include home reading, which is suggested each night for all grade levels.

Grade Level	Minimum Homework minutes per night	Maximum Homework minutes per night
Grade 6	70	85
Grade 7	80	95
Grade 8	90	105

School Uniform

Top Marks is the uniform supplier for Aurora Academic. Policy requires that students be properly outfitted in school uniform each day. **All tops and bottoms must be purchased through Top Marks**.

Dress Uniform Days are on Mondays. The Dress Uniform is to be worn on school field trips and during all activities outside school when representing Aurora. Any exceptions will be noted by the teacher or teachers sponsoring external events.

Head coverings, accessories, and tights should be Aurora colours: navy, white, grey, tartan or black. Please speak to the principal if there is a need for a different colour. Shoes should be comfortable with non-marking soles; wheely shoes or other footwear that is disruptive or unsafe is not allowed. Uniform leggings may be worn under other uniform pieces, but not on their own.

AACS students may wear Aurora hoodies during PE classes or whenever outside.

Please see our school website for the most current information on uniforms.

School Expectations

Citizenship Good citizenship is valued at Aurora Academic. Students who set good examples are appreciated and recognized.

Punctuality Being prompt shows courtesy for others. Back doors are locked at 8:30 am and entry is through the front doors after that time.

Good Manners “Excuse me”, “Please” and “Thank you” are simple, yet important phrases. Students are expected to be obedient and respectful to the staff at all times.

Litter Students are responsible for cleanliness of the facilities and grounds. Paper and rubbish must be placed in receptacles.

Gum Chewing/Snowballing Gum chewing is not allowed in school or on school buses. Throwing snowballs is also not allowed.

Caps and Hats Caps and hats will be removed in the building.

Inappropriate Language Inappropriate language, across all languages, by students or adults will not be tolerated at Aurora Academic. This includes any language that is discriminatory to any group of people.

Damage to Property Students and parents will be responsible for paying for damage to any property as a result of horseplay or vandalism, including school, peer, and external properties.

Bus Conduct Students riding the bus to the school should remember that they are responsible for their conduct on the bus. The driver is in charge of the bus and their directions must be obeyed. Failure to adhere to bus rules may result in a student being denied bus privileges for a period of time. For safety reasons, no littering, eating or drinking (except water) is allowed while riding on the bus. (See Aurora Academic Policy No. 9000.)

Bullying / Harassment Bullying, whether verbal or physical, is an offense at Aurora Academic and the transgressor will be dealt with immediately. If you are being bullied, tell that person the behavior is unwelcome and you want them to stop. If that fails to work, bring the matter directly to your homeroom teacher or the teacher on playground duty. (See Aurora Academic Policy No. 6040.) Online bullying is a serious offence, regardless of whether it happens at school or at home. Aurora prohibits harassment of any individual because of race, religion, colour, gender, or sexual orientation. Any individuals who believe that they have been subject to harassment of any nature should report it immediately.

Electronic Devices
As of **Fall 2024**, Aurora Academic Charter School aligns its practice with the **Ministerial Order (#014/2024) – Standards for the Use of Personal Mobile Devices and Social Media in Schools.** Our policy is grounded in the **Ministerial Order's guiding principles of equity, inclusion, and student wellness**. We believe that clear expectations around device use support a safe, respectful, and focused learning environment, both in person and online. We encourage all students to build healthy digital habits and self-regulation:

- **When devices are allowed:**
    - Students may use personal devices **before/after school** off school grounds. Students may be allowed to use devices on board the bus, provided personal headphones are used to avoid disruptions to others. No recording or taking of photos of other students are permitted.
    - Students who have a documented **medical need** by a health professional, such as glucose monitoring, will be permitted access to their device following a procedure agreed to by the Principal and parents.
    - Students must have devices turned off and stored for the entire day.
    - Devices may only be used in class **when requested by the teacher** for educational purposes.

- **What is not allowed:**
    - **Personal computers, smartwatches, connected devices, augmented reality devices,** and **wireless earbuds** are **not permitted** in the school building.
    - Social media platforms such as **Instagram, TikTok, Snapchat, Discord**, and similar platforms are **not accessible on school networks or school-owned devices**.
    - **Recording or photographing others without permission** is strictly prohibited.

Consequences and Support

- Students who misuse devices may have the **device confiscated for the day** and/or **lose the privilege of bringing them to school,** and may be subject to additional discipline measures following the school discipline policy.
- The school follows a **progressive discipline approach**, with confiscation and parental contact by the teacher or administration for repeated violations.
- Support is available for students struggling with device misuse, including **counseling** or **check-ins with staff** to support positive change.
- Devices are brought to school at the student's own risk; the school is **not responsible** for loss, theft, or damage and will not reimburse for costs associated.

Personal Property Please be aware that if your child brings personal property to school or on the bus it is his/her responsibility.

Policies and Procedures

Emergency Evacuation Plan

An evacuation plan is in place. If an emergency occurs, parents will be notified when and where to pick up their children. Fire and lockdown drills will be practiced in accordance with the regulations to ensure all staff and students become familiar with the procedure.

Lunch

Students will be supervised during lunch period. Please ensure your child comes to school every day with a bagged lunch. Microwaves are not available for your child to heat up their lunch.
The Hot Lunch program, as scheduled by the school, allows for purchasing/ ordering through Healthy Hunger (www.healthyhunger.ca) that delivers to the school; otherwise, bagged lunches are the norm.

Inclement Weather

All students will go outdoors for all recesses. In cases of inclement weather or when the temperature falls to -23 degrees Celsius range we will hold indoor recess at Principal's discretion. Please dress your child according to the weather, and properly label all of your child's belongings with their name. If the temperature drops below -23 the front doors will be opened for all students and parents at 8:00AM but everyone must stay in the lobby until 8:15AM. We use the Government of Canada weather website, referencing the station closest to the school site. When the Air Quality Index at Edmonton Lendrum Station measures a 7 or higher, students will be kept indoors.

Reporting Student Absence

Any parents whose children will be absent from Aurora Academic must notify the office before the beginning of the day. A message can be left on the school's answering machine before school office hours.
Phone the school office at 780-454-1855, then dial 3 or dial directly at 780-540-7871 to leave a message in the student absences mailbox.

Leaving School Premises during the School Day

Aurora Academic Skyrattler Campus is a closed campus and students are not permitted to leave the school grounds during the school day, including lunch time and recess. If the parent has notified the school, any student leaving the premises during class time must sign out before leaving, and sign in if returning the same day. Any student who arrives late, after attendance is taken, must report to the school office and sign in.

Extended Student Absences (Policy Statement) BP 6170 AR 6170

To support implementation of Board Policy on student attendance. As a public charter school of choice, and consistent with the Education Act, our expectation is that students attend school regularly and punctually. Aurora Academic Charter School is a school of choice with a structured educational program. Attendance is not optional.

By registering a student, parents/guardians acknowledge that regular and consistent attendance is a fundamental condition of enrolment. Extended or chronic non-attendance, other than for legitimate medical or human-rights-protected reasons, undermines the integrity of the program and the learning environment for all students.

Parents/guardians further acknowledge that sustained non-attendance may result in formal intervention, discipline, or a determination that Aurora Academic Charter School is no longer an appropriate placement for the student, in accordance with Aurora Academic Charter School policy and the Alberta Education Act.

Continued enrolment at Aurora Academic Charter School is contingent upon meeting attendance expectations.

Please see the Extended Absence Policy AR 6170 for details.

Missed Final Exams
Philosophy: The *Education Act*, the Aurora School Board Policy 6170, and the Administrative Regulation 6170 all discourage any extended absences and missed final exams.

- If a student misses a Provincial Achievement Test (PAT) or a non-PAT final exam, they may write it upon their return if it is still within the mandated provincial writing period.
- For all PATs and non-PAT final exam(s) that are not written at all, a grade of ABS, which calculates as a zero will be given and will be used to calculate the final course grade. A description will be given in the report card to outline the reason for the ABS.
- No final exams will be written prior to the scheduled writing.
- All final exams are required to be written prior to attending any year-end activities.

To support student success promotion to the next grade is dependent on students' knowledge of the curricular outcomes for the year.

Code of Conduct for Members BP 2040

Code of Conduct for Members
BACKGROUND/PURPOSE:
This Code of Conduct applies to Members of Aurora School in their interactions with staff, students, and other Members.

"Members" means:
1.Members of the Aurora School Board of Directors;
2.Parents and Guardians of Aurora students

Policy Statement
Aurora School expects Members to conduct themselves ethically and professionally. The school does not tolerate bullying, intimidation, or harassment towards its administrators, staff, students, volunteers, other Members, or any other member of the school community.

Guidelines
1. Members are expected to be actively involved in their child's school work and progress, encourage and assist their child in following all the school rules, and assist school staff in dealing with disciplinary issues involving their child.

2. Members are expected to be courteous and respectful in their communications with administrators, staff, and other Members.

3. Members must declare and avoid any conflict of interest.

4. Aurora School may deny access to school property to Members who engage in unacceptable conduct.

5. Members must ensure proper and ethical communication and work directly with the person with whom any question or concern has arisen. Should the member remain unsatisfied, they may escalate the situation to the staff member's supervisor. Escalation may continue until the member is satisfied or until the Board of Directors has ruled on the matter.

Accountability
Monitored annually by the Superintendent and Board of Directors.

Student Expectations

Suspensions and Expulsions

Students have a responsibility to try their best and to not disrupt the learning of those around them. Aurora School follows a restorative justice discipline model where students are given the opportunity to learn from their mistakes and to make amends. Students, parents, and teachers are partners in education and parents will be informed of serious or on-going issues so that they can be involved in helping their child to learn.

In serious cases, or where students are not learning from their behaviour, suspensions and/or expulsions may be necessary for the safety of all students. Please see Aurora School Policy BP 6040 and AR 6040 for more information.

Student Code of Conduct: Aurora Academic Charter School Policy BP 6035

A. A student shall comply with the following code of conduct:

1. Cheating and/or plagiarism are serious offences that will be reported to administration and incur an academic penalty.
2. Respect yourself and the rights of others in the school.
3. Make sure your conduct contributes to a welcoming, caring, respectful and safe learning environment in the school that respects the diversity and fosters a sense of belonging for others in your school.
4. Refrain from, report and refuse to tolerate bullying or bullying behavior, even if it happens outside of the school or school hours or electronically/online.
5. Inform an adult you trust in a timely manner of incidents of bullying, harassment, discrimination, intimidation, or any safety concerns in the school.
6. Act in ways that honour and represent you and your school.
7. Attend regularly and punctually.
8. Be ready to learn and actively engage in and diligently pursue your education.
9. Know and comply with the rules of your school.
10. Cooperate with all school staff.
11. Be accountable for your behavior to your teachers and other school staff.
12. Contribute positively to your school and your school community.

B. Unacceptable behaviours include, but are not limited to:

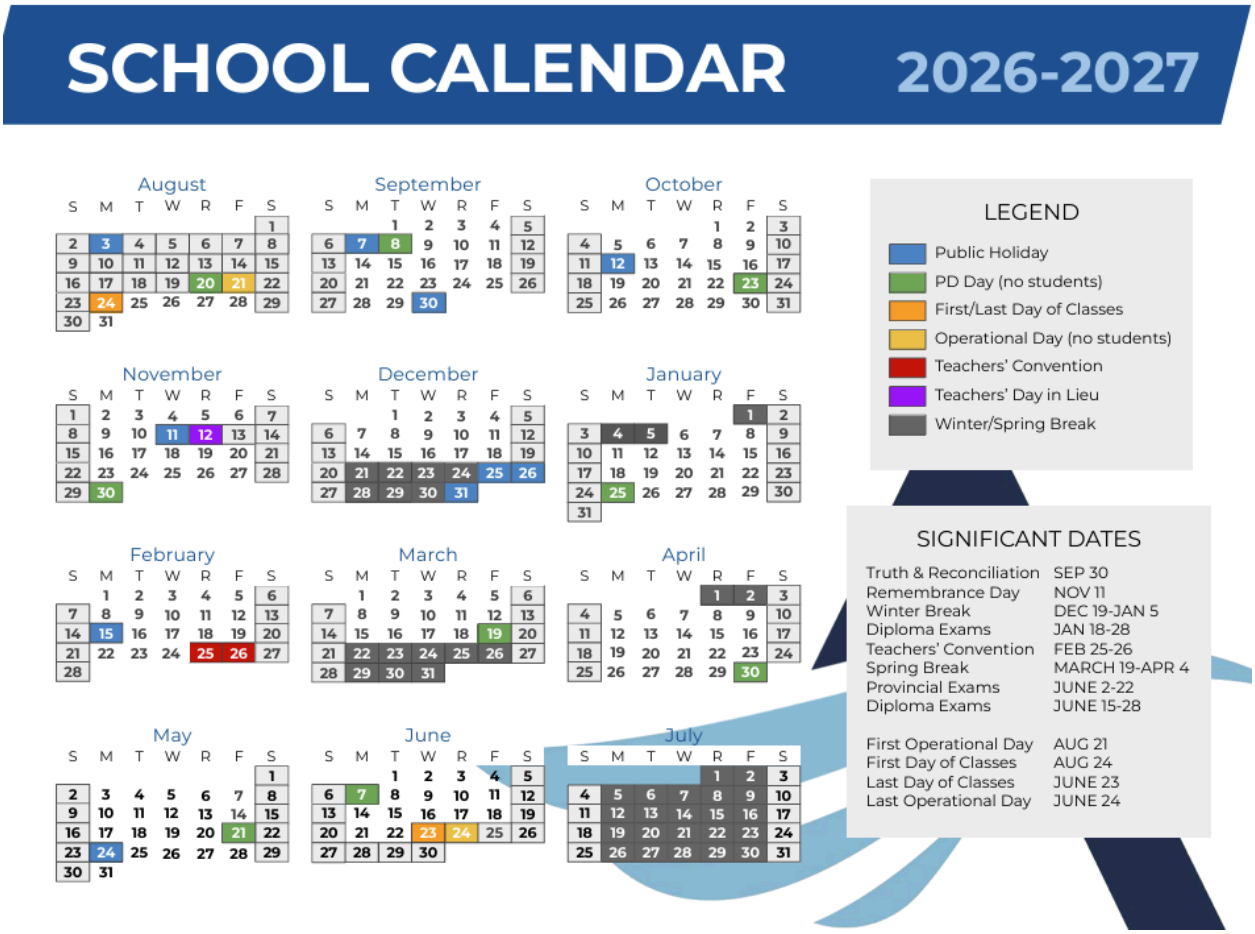
1. Behaviours that interfere with the learning of others, the school environment, and that create unsafe conditions.
2. Acts of bullying, harassment, or intimidation in any context including electronic whether or not inside the school building or during the school day.
3. Physical violence.
4. Retribution against any person in the school who has intervened to prevent or report bullying or any other incident or safety concerns.
5. Illegal activity such as: a. possession, use, or distribution of illegal or restricted substances, b. possession or use of weapons, c. theft or damage to property.
6. Discrimination as outlined in *the Alberta Human Rights Act and Canadian Charter of Rights and Freedoms* based on race, colour, ancestry, place of origin, religious beliefs, gender, physical or mental disability, marital status, family status, source of income, or sexual orientation will not be permitted.

C. Student Code of Conduct:

Expectations for School and Classroom Discipline Practices It is expected that school and classroom discipline practices in general will be based on the following:

1. Procedures are fair, objective, consistent, and reasonable.
2. Avoidance of threats and other measures that can be regarded as excessive.
3. Early detection of attendance concerns and other potential discipline problems and early action to resolve them without resorting to severe punitive measures.
4. Early and ongoing communication with parents throughout the entire process of dealing with discipline problems.
5. Inclusion of restorative justice protocols to support student behavioral and learning success.
6. Recommendation for counseling services when deemed appropriate.
7. Concentration upon the development of positive school practices and effective teaching as a means of encouraging appropriate student behaviour and maintaining school order.
8. Prompt action to resolve discipline problems, especially those that may lead to a suspension.
9. Decisions regarding the use of disciplinary measures should be made on consideration of the following:
    a) Effect of the student's behaviour on other students, the staff, and the school;
    b) Nature of the action or incident that calls for disciplinary measures;
    c) Student's previous conduct;
    d) Student's age, maturity and individual circumstances;
    e) Impact of proposed action on the student's future behavior;
    f) Must assure that support is provided for students who were impacted by inappropriate behavior, as well as for students who engage in inappropriate behavior

AURORA ACADEMIC CHARTER SCHOOL SKYRATTLER CAMPUS TIMETABLE 2026-2027					
TIME	**MONDAY**	**TUESDAY**	**WEDNESDAY**	**THURSDAY**	**FRIDAY**
8:15	BUSES ARRIVE				
8:15	DOORS OPEN				
8:30	HOMEROOM				
8:38 - 9:19	Period 1				
9:19 - 10:00	Period 2				
	RECESS				
10:11 - 10:54	Period 3				
10:54 - 11:33	Period 4				
	LUNCH 11:33 – 11:53 (inside) LUNCH RECESS 11:53 – 12:18 (outside)				
12:18 - 12:59	Period 5				
12:59 - 1:40	Period 6				
	RECESS				
1:51 - 2:32	Period 7				
2:32 - 3:13	Period 8				
3:13	Dismissal				
3:25	Buses Depart & Outside Supervision Ends				
3:15-3:45	Study Period				



August ● 10- School Office Opens ● 20- PD Day (No school) ● 20- School Supply Drop off ● 21- Teacher Organizational Day (No school) ● 24- Classes Begin	**January 2027** ● 06- School Resumes ● 25- PD Day (No school) ● 28- Parent-Teacher Conferences (4:00--8:00pm) ● Science Fair
September ● 02- Meet the Staff Evening (5:30-7:30pm) ● 07- Labour Day (No school) ● 28- PD Day (No School) ● 30- Truth & Reconciliation Day (No school)	**February** ● 15- Family Day (No school) ● 25-26- Teachers' Convention (No school)
October ● 14- Parent-Teacher Conferences (4:00-8:00pm) & Scholastic Book Fair ● 15- Parent-Teacher Conferences (4:00-6:00pm) & Scholastic Book Fair ● 5-9- Read-in Week ● 12- Thanksgiving (No school) ● 19- School Photo Days ● 23- PD Day (No school)	**March** ● 5- Term 2 Report Card (available on PowerSchool after 4pm) ● 10- Open House & PAT Information Night (6-8pm) ● 19- PD Day (No school) ● 20-April 4- Spring Break (No school)
November ● 11- Remembrance Day (No School) ● 12- Day in Lieu (No School) ● 13 No School ● 20- Term 1 Report Card (available on PowerSchool after 4pm) ● 30- PD Day (No School) ● TBD- Annual General Meeting (all parents should attend)	**April** ● 5- School Resumes
December ● 18- Last day of classes before winter break ● 19 – Jan. 05- Winter Holidays (No school)	**May** ● 21- PD Day (No school) ● 24- Victoria Day Public Holiday (No school)
	June ● 07- PD Day (No school) ● 21- National Indigenous People's Day observed ● 23- Last Day of Classes / Term 3 Report Card ● 24-Teacher Organizational Day (No school)